

30 Apr 69

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : National Civil Service League Career Service
Award -- Colonel L. K. White

1. This memorandum is for information only.
2. A dinner dance honoring the winners of the National Civil Service League (NCSL) Career Service Award will take place at 7:30 p. m. Friday, 13 June 1969, at the Washington Hilton Hotel. It will be preceded by a reception and cash bar at 6:30 p. m.
3. Total desired attendance is 2000 with a minimum of 150 from each representative Agency.
4. The two factors critical to the success of this awards dinner are widespread attendance and publicity both in and outside the Agency. It is suggested that the Director be asked to discuss the awards dinner at his morning meeting, hopefully in Colonel White's absence. This would insure the Director's desires regarding Agency participation are known and conveyed through the Directorates. It is believed that this would avoid the possibility of an actual quota system, which, if necessary, would detract somewhat from the award. If the Director discusses this matter at his morning meeting, I will send memoranda shortly thereafter to each of the Deputy Directors urging their prompt indication of reservations desired. This will provide an additional opportunity to press for the desired participation. Each Deputy Director will be requested to select an individual in his Directorate who will be responsible for coordinating ticket reservations and payments with the Chief, Benefits and Services Division, Office of Personnel. The tickets for Colonel and Mrs. White will be free as will be the tickets for General and Mrs. Cushman. If Mrs. Cushman attends, she will be seated at one of the preferred tables. The cost for government employees is \$15 per ticket and the same for family members of government employees. Non-government persons will be charged \$25 per ticket. Reservation forms are available and will be distributed to the individuals designated to assist in the Directorates. All checks should be payable to the National Civil Service League. Reservations may be made for individual

seats as well as tables for ten. Reservations for tables must be received in the NCSL by 3 June and individual reservations by 9 June. It is suggested that a deadline for all reservations within the Agency be established as 30 May 1969. Dress for the occasion is semi-formal with the exception of the head table which is black tie.

5. The NCSL will send letters of invitation to non-governmental firms and individuals if desired. We are to provide addressed (unfranked) envelopes to them by 7 May for the following:

- a. The homestate Congressman and two Senators of the Awardee.
- b. Business firms and organizations.
- c. Professional organizations.
- d. Friends and colleagues in other government agencies.
- e. Friends and colleagues not in government.

6. Publicity is the responsibility of each Agency and we have been urged to mount a public information program geared to Colonel White as suggested in NCSL Press Lists and Publicity paper. Since the two primary purposes of the Career Service Awards Program are to honor outstanding federal career employees and to help raise public services' prestige, I believe it is appropriate that the Agency generate publicity citing Colonel White's outstanding career. It is our opinion that this can best be accomplished through the efforts of Mr. Goodwin, and it is suggested that the Director's approval for this course of action be obtained. Further additional publicity is suggested as follows:

Internal

- a. A notice be sent to all employees announcing Colonel White as a winner of this high award which will include appropriate information regarding the awards dinner.
- b. Appropriate posters with a picture of Colonel White be displayed on all bulletin boards. (see attachment)
- c. Announcements be made at all Senior Staff meetings.

External

Provide the NCSL with one set of envelopes by 2 June for distribution of press material and general information to the following:

- a. Schools
- b. Organizations
- c. Hometown newspapers
- d. "House Organs" of business and other groups
- e. Publications of organizations

7. The NCSL desires by 23 May one 35 mm 2" x 2" color slide of Colonel White to be projected on a screen while his award is being presented, fifty 3 1/2" x 5" glossy photographs for press purposes by 15 May, a black and white glossy 2" in diameter of the Agency seal by 1 May, and three statements (four copies of each) as listed below about Colonel White by 9 May:

a. One will be used to guide the NCSL in preparing the citation read to Colonel White when a League Officer presents the Award.

b. One will be short — one or two sentences — to help General Cushman when he introduces Colonel White.

c. One will be a statement that will be read to the audience by the League's presiding officer as Colonel White, General Cushman, and the League Officer presenting the award step to the microphone.

8. The League will publish Profiles in Quality - 1969 designed to tell the career success story of each winner. Deadline for ordering copies is 1 June at the following rates:

Up to 499 copies	15¢ each
500 to 4,999 copies	10¢ each
Over 5000 copies	7¢ each

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Robert S. Wattles
Director of Personnel

Att

Distribution:

- O & 1 - Addressee
- 1 - D/Pers
- 1 - C/BSD
- 1 - FDC/BSD

STATINTL

NATIONAL CIVIL SERVICE LEAGUE
1028 Connecticut Avenue, N. W., Washington, D. C. 20036, 659-4714

CAREER SERVICE AWARDS DINNER PROMOTION

1969

For further information: Jean J. Couturier, 1028 Connecticut Avenue,
N. W., Phone: 659-4714

INTRODUCTION

Your help can make this event a success! Since the two primary purposes of the Career Service Awards Program are to honor outstanding federal career employees, and to help raise public service's prestige, the program must be successful in two critical aspects:

1. Broad attendance from the Awardees' co-workers, friends and community at large. We work for an attendance of government employees in order to encourage the Award Winners, and to stimulate others in government. We want attendance from the community to impress them with the fact that our government is manned by able and dedicated people.
2. Widespread publicity through press, radio and television to enhance the prestige of government service, and encourage others to build public service careers.

That is why we urgently need your cooperation in promoting the banquet and dance, as we indicated in the letter we sent your agency head.

To help you promote your agency, your winner and the banquet, we have prepared the attached set of instructions. We are asking one personnel and one information staff member to be our "key contact" in your agency, and to fill out the card we have provided. Although you may delegate responsibility for each of the specific functions listed below and explained on the attached sheets, we will try to work directly with you so as to keep communications open and avoid duplication or confusion.

The functions discussed on the attached sheets are:

TICKET PROMOTION

PRESS LISTS AND PUBLICITY

FURTHER ATTENDANCE PROMOTION

PUBLICITY - PHOTOGRAPHY

PUBLICITY - ADVERTISING YOUR
WINNER AND YOUR AGENCY

PUBLICITY - WINNER'S STATEMENTS

NATIONAL CIVIL SERVICE LEAGUE
1028 Connecticut Avenue, N. W.
Washington, D. C. 20036

Phone: 659-4714

TICKET PROMOTION

Each agency is requested to promote as many sales as possible within the agency. To that end, the League has provided you with reservation forms at the special government employees discount rate of \$15 per ticket (non-government tickets cost \$25) and with promotional materials. You may use the promotional materials we supply, but we suggest you revise these slightly for your own internal use and set up a system of promotion similar to that for U.G.F., with one person centrally responsible. A letter from your agency head for general distribution has proven most helpful in the past as a supplement to personal contact and use of bulletin boards.

Some of the information which should be useful to you:

1. The Career Service Awards Banquet & Dance is a major Washington event. A unique feature of this program to honor outstanding and dedicated service in the federal government is the high degree of federal and community participation. Since this dinner recognizes one of your colleagues, many co-workers -- with families and friends -- will want to attend.
2. The 15th Annual Career Service Awards Dinner & Dance will take place at 7:30 p.m., Friday, June 13, 1969, Washington Hilton. It will be preceded by a reception and cash bar at 6:30 p.m. Tickets are \$15 for government employees, \$25 for non-government persons.
3. We are providing a supply of reservation forms for your use. As soon as reservations are made, please return them, with payment, to the National Civil Service League.

RESERVATIONS DEADLINES

Reservations may be made for individual seats as well as for tables of 10. Reservations for tables must be received by Tuesday, June 3.

Dinner tickets will be mailed or given to the key person responsible in each agency for all reservations received prior to June 3. You will then distribute them in table blocks that you have organized. Individual reservations will be accepted through Monday, June 9. After that date all tickets may have to be held at the door and made available on the evening of June 13.

All checks and money orders should be payable to National Civil Service League.

SAMPLE PROMOTIONAL CAMPAIGN

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D.C. 20250

(copy)

OFFICE OF PERSONNEL

March 7, 1968

Mr. Jean J. Couturier
Executive Director
National Civil Service League
1028 Connecticut Avenue, N.W.
Washington, D.C. 20036

Dear Jean:

You asked me to summarize for you the significant things that we did in USDA a year ago that netted \$5,661.00 in connection with the 1967 Career Service Awards Banquet.

1967 Summary of USDA Tickets Sold and Contributions

284 tickets x \$15.00 =	\$4,260.00
20 tickets x \$25.00 =	\$ 500.00
304 tickets	= \$4,760.00
Contributions	\$ 901.00
TOTAL	\$5,661.00

Three Major Things Did It for USDA in 1967

1. Secretary: Personal interest, support, encouragement, and actual participation by Secretary of Agriculture Orville L. Freeman and wife Jane.
2. Winner: Our USDA 1967 winner Horace D. Godfrey is tops in personality and popularity within USDA. He gave solid and willing cooperation to me and others from start to finish.
3. Organization: Blessed with one and two above, we organized a simple but effective campaign for moving tickets and informing people who may be interested in making contributions.
 - a. Team of Key People

Joseph M. Robertson, Assistant Secretary for Administration
*E. R. Draheim, Chief, Employee Development, Safety & Welfare Division, Office of Personnel, Office of the Secretary
**Bob Beach, Deputy Administrator, Management, Agricultural Stabilization and Conservation Service.
Duke DuMars, Director of Information, ASCS
Don Looper, Personal Assistant and Writer to Horace D. Godfrey, ASCS
John Bolish, Assistant Director of Personnel, ASCS

*Co-Chairman representing the Secretary

**Co-Chairman representing the winning candidate

- 2 -

b. Important Things We Did

- (1) Issued big posters for easel display.
- (2) Issued smaller posters for mass posting and distribution
- (3) Issued over 500 Natinnal Civil Service League personal letters. Typed on robot machine and addressed envelopes.
- (4) Organized effective sales force within ASCS with John Bolish as Chairman.
- (5) Issued personal letter and notice over signature of Assistant Secretary for Administration to all members of Secretary's staff, to all USDA Agency Heads, all Associate Agency Heads, all Agency Assistant Administrators for Management, and all Agency Personnel Officers.
- (6) The effective (NCSL) flyer with picture and summary of each candidate was attached to everything issued under (3), (4) and (5) above.
- (7) E. R. Draheim, with large poster of USDA winner, at a table, and a cigar box full of \$5.00 bills for change, was present at Secretary Freeman's 15 minute daily (before work hours) Staff Meetings with the top 65-70 USDA people for ten days early in ticket selling campaign. This was effective Departmentwide top-side promotion. Nearly all tickets outside of ASCS were sold at these meetings. And the word got around.
- (8) Developed simple but effective system for receipts and name records of people who purchased tickets.
- (9) Gave you and your staff everything you requested on a moments notice via my personal secretary using taxi.
- (10) I personally served as the one point of contact between your office and USDA.

With smooth but efficient organization in motion, all I had to do was watch the money roll in and keep pestering you for exactly 104 more tickets than the 200 you originally allocated to USDA.

We already have our comparable USDA organization underway for 1968. Another winner from a different USDA Agency with all different Agency people at work.

I hope this is helpful to you.

Sincerely yours,

E. R. Draheim

Chief, Employee Development

NATIONAL CIVIL SERVICE LEAGUE
1028 CONNECTICUT AVENUE N.W.
WASHINGTON, D.C. 20036

Phone: 659-4714

FURTHER ATTENDANCE PROMOTION

DINNER INVITATION LISTS

Lists should be drawn up on each winner indicating non-governmental firms and individuals who can be invited by the League and/or by yourselves to attend and support the dinner. We will send letters of invitation, and will ask you to follow up by phone or by other letters from your agency if you think this would help.

Please give us addressed (unfranked) envelopes, in each of the following categories:

- a. The homestate Congressman and two Senators of the Awardee.
- b. Business firms and organizations that should be interested in joining us at the banquet and dance to honor your Awardee.
- c. Professional organizations that would be interested in the Awardee -- especially those identified with his profession.
- d. Friends and colleagues of the Awardee, in government, especially in agencies other than yours.
- e. Friends and colleagues not in government.

Your winner's secretary is being asked to supply names too. So you might want to speak to her.

Since promotion of attendance from your agency will be handled by you, internally, do not give us lists of government employees in your agency unless you wish us specifically to invite them, or unless you think they will more readily respond to our invitation.

Please separate your envelopes into two categories - one for all people in government (so we may invite them to attend at the reduced government rate) and one for all people not in government.

Dinner Invitation Lists Deadline

The deadline for submission of the above to the League at 1028 Connecticut Avenue, N.W., is: May 7, 1969.

NATIONAL CIVIL SERVICE LEAGUE
1028 CONNECTICUT AVENUE, N.W.
WASHINGTON, D.C. 20036

Phone: 659-4714

PRESS LISTS AND PUBLICITY

A unique aspect of the Career Service Awards Program is its goal of enhancing the prestige of public service on a national scale. It is important that the general public know about the significant careers of the employees who win this coveted award. It is important to encourage able people to seek government careers. To that end, we ask your help in mounting a public information program geared to your own winner (we will issue general releases as the event draws near). We ask you to help by:

1. Providing us with one set of envelopes for distribution of press material and general information.
These envelopes should include:
names and addresses of schools
organizations which would be interested in your winner
hometown newspapers
"house organs" of business and other groups which would be interested
publications of organizations with which your winner is connected. Our first general press release, mailed April 24, is for release on April 30. We will mail another release in early June.
2. Using the above outlets and the general media for releases you will prepare on your winner, including, if possible, statements by your agency head and others that would help get coverage. You are urged to send press releases as often as possible.
3. Arranging for "human interest" or "profile" articles on your winner in Washington and national papers, magazines, etc.
4. Cooperating with us in arranging television and/or radio interviews of your winner, agency head and others by helping our staff with suggested interviews and assistance as we are able to develop these.

PLEASE provide the League with two copies of each release and/or statement you issue and, if at all possible, please give us copies before or after the banquet of any press clippings that are generated.

The deadline for submission of the above envelopes (item 1) to the League at 1028 Connecticut Avenue, N.W., is June 2, 1969.

NATIONAL CIVIL SERVICE LEAGUE
1028 CONNECTICUT AVENUE, N.W.
WASHINGTON, D.C. 20036

1969 Career Service Awards Program

SAMPLE PRESS RELEASE

Secretary _____ today congratulated _____ on winning a 1969 Career Service Award of the National Civil Service League. Since the NCSL started this program in 1955, Conservation Department employees have won ten of these top-ranked public service awards.

In commending Mr. _____, Secretary _____ also urged Conservation Department employees and members of the non-governmental community to join him in honoring Mr. _____ at the Career Service Awards Banquet and Dance on June 13, Washington-Hilton Hotel. He noted that the award is a special honor to the Conservation Department -- and all its employees -- as well as Mr. _____.

In addition to Mr. _____, nine other outstanding government employees have been tapped for reward. They are:

At the 15th annual banquet, the NCSL will present these Awardees with a citation, an inscribed gold watch and a check for \$1,000 (tax deductible). The watch is donated through the generosity of the Hamilton Watch Co., and the Howard Johnson Foundation gives the cash award.

- Aims of the National Civil Service League awards project are to:
- + recognize career public employees for significant contributions
 - + encourage others in government service to pursue excellence
 - + promote public appreciation of quality in government
 - + stimulate able young people to choose careers in government

(DETAILS ON AWARD WINNER HERE)

NATIONAL CIVIL SERVICE LEAGUE
1028 CONNECTICUT AVENUE N.W.
WASHINGTON, D.C. 20036

Phone: 659-4714

PUBLICITY

ADVERTISE YOUR WINNER AND YOUR AGENCY - COLOR SLIDE NEEDED

The banquet and dance will take place in the International Ballroom Center, Washington Hilton Hotel on June 13, 1969. This hall is large and beautifully appointed. The evening will be colorful and will include an impressive ceremonial presentation of colors, entertainment, a major address, and presentation of the Awards. Many dignitaries will attend.

The event is likely to be heavily covered by the press, radio and television. To give your winner and your agency a better opportunity for extensive publicity, we have planned a special presentation platform behind which will be a large screen. It is our plan to project a color picture of your Awardee on this screen while the Award is being presented. Thus we will need a 35 millimeter color slide (2" x 2") framed for projection. The winner's name and agency must be indicated on the margin of the slide.

We will also need a small black and white glossy of your Agency Seal for printing materials.

Deadline for submitting color slide to League: May 23, 1969

Deadline for submission of agency Seal black & white glossy: May 1, 1969.

NATIONAL CIVIL SERVICE LEAGUE
1028 CONNECTICUT AVENUE N.W.
WASHINGTON, D.C. 20036

Phone: 659-4714

PUBLICITY - PHOTOGRAPHY

1. We will need fifty (50) 3 1/2 x 5" glossy photos of your winner for press purposes by May 15, 1969.

2. An important part of the Career Service Awards program, from the Awardees' point of view, is to have mementoes of the affair in pictures. Pictures also help winners' agencies in their own publicity and in later recruiting efforts, etc. The League would also like to have pictures for its publications and for its scrapbook. Hence, you are welcome to assign a photographer to supplement the work that will be done by the U.S. Civil Service Commission photographer. Your photographer may take pictures at the reception and at the banquet. If you do assign a photographer, the League would be grateful if you would provide the Awardee, others included in any picture, and your agency head with a copy of each picture. We would also appreciate your furnishing the League with two copies of each picture. Be sure to indicate on reverse of each picture, if at all possible, the identification of the people in the picture.

NATIONAL CIVIL SERVICE LEAGUE
1028 CONNECTICUT AVENUE N.W.
WASHINGTON, D.C. 20036 Phone: 659-4714

WINNER'S STATEMENT

We will need three statements about each winner by May 9, 1969

One will be used to guide us in preparing the citation read to the Awardee when a League Officer presents the Award.

One will be short -- one or two sentences -- to help your agency head when he introduces the winner.

One will be a statement that will be read to the audience by the League's presiding officer as the Awardee, his agency head, and the League Officer presenting the award step to the microphones. (See attached samples.)

Please prepare four copies of each, double spaced.

SAMPLE

NATIONAL CIVIL SERVICE LEAGUE CAREER SERVICE AWARD CITATION

WILLIAM H. SMITH

Deputy Commissioner, Internal Revenue Service
Department of the Treasury

During his 21 years of government service, Mr. Smith has demonstrated to an outstanding degree the qualities of leadership, imagination, integrity and devotion to duty which characterize the highest attributes of public service. After rising from Private to Major during war service with the Army, he entered government through the OPA while attending night classes which eventually earned him a Master of Law degree. Following an exemplary career in systems development with the Veterans Administration, he transferred to the Internal Revenue Service in 1958, where in 1966 he was appointed Deputy Commissioner, the highest career post in the agency.

Mr. Smith's most dramatic contribution to the internal revenue system of the country has been his responsibility for the design of an automatic data processing system capable of rapid and accurate maintenance of all the tax accounts arising from nearly 100 million tax returns annually. The system represents a milestone in the history of the IRS and is a testimonial to Mr. Smith's leadership and ingenuity.

In 1963 he received the Commissioner's award for his service as Chairman of the Committee on Resources Utilization whose recommendations resulted in savings estimated at \$5 1/2 million annually. In 1966 Mr. Smith was presented the Meritorious Service Honor Award of the Secretary of the Treasury for the quality of his work, his personal integrity and his dedication to the public service.

CITATION

William H. Smith, you have demonstrated a rare talent for incisive leadership in the amazing new world of cybernetics leading to the design of imaginative yet pragmatic systems for sound, accurate and equitable tax administration. You possess the flexibility and acuity which pioneer new avenues of progress and the versatility which is a prerequisite to the art of government. We honor you for effectiveness in human relations, for standards of excellence in improving governmental processes, and for conceptual brilliance. Your fine career of outstanding executive performance provides a constructive example of achievement which is a credit to the government service in the best American tradition.

NATIONAL CIVIL SERVICE LEAGUE
1028 CONNECTICUT AVENUE N.W.
WASHINGTON, D.C. 20036

PHONE: 659-4714

PROFILES IN QUALITY - 1969

The League will publish Profiles in Quality - 1969 as a handsome publication to help your agency tell the career success story of your winner. This booklet helps you in recruiting, and in your job of encouraging and recognizing excellence.

Profiles in Quality - 1969 provides an objective, citizens' organization viewpoint of the superior quality of career opportunities in government. It tells the story of your winner in colorful, interesting language. It interests able young people in government careers, encourages others in government to strive for excellence and publicizes the story of your winner and your agency. It gives students and the public concise information on how to seek careers in government.

Last year's edition of Profiles went to college recruiters, national opinion leaders and business and public leaders. Winners' agencies used thousands of copies. They found the booklet an excellent aid in promoting their agency, their winner and their recruiting programs. The fact that an "outsider" -- the NCSL -- urged careers in government and lauded quality in the public service made Profiles even more attractive.

Again this year, the generosity of the Federal Times newspaper for civilians in government makes the publication of Profiles possible. Accordingly, the NCSL is again offering special low rates for bulk, pre-publication orders.

For orders received before June 1, 1969, we can provide bulk copies at the following rates:

Up to 499 copies -- 15¢ each
500 to 4,999 copies -- 10¢ each
Over 5,000 copies -- 7¢ each

Deadline for ordering at above rates: June 1, 1969.

Use the order form below to get your copies:

To: National Civil Service League
1028 Connecticut Avenue, N.W.
Washington, D.C. 20036

From: _____

Please send _____ copies of Profiles in Quality - 1969 to:

____ Enclosed is our check in the amount of \$____ to cover costs at quoted rates.

____ Enclosed is our purchase order for Profiles in Quality - 1969.

____ Please bill us in the amount of \$____. Send the bill to:

NATIONAL CIVIL SERVICE LEAGUE
1969 CAREER SERVICE AWARDS RECIPIENTS

BLOCH, Edward J.
Deputy General Manager
U.S. Atomic Energy Commission
Washington, D.C.

CARLOCK, John K.
Fiscal Assistant Secretary
of the Treasury
15th & Pennsylvania Ave. N.W.
Washington, D.C. 20220

CASS, Millard
Deputy Under Secretary of Labor
U.S. Department of Labor
Washington, D.C.

DEBUS, Kurt H.
Director
John F. Kennedy Space Center
Kennedy Space Center, Florida

GREEN, Marshall
Assistant Secretary of State
(Designate)
Department of State
Washington, D.C.

IOANES, Raymond A.
Administrator
Foreign Agricultural Service
U.S. Department of Agriculture
Washington, D.C.

LEWIS, Irving J.
Deputy Administrator
Health Services and Mental Health Adm.
Department of Health, Education & Welfare
Bethesda, Maryland 20014

LIEBLING, Joseph J.
Director for Security Policy
Office of Assistant Secretary of Defense
Washington, D.C.

MOORE, George S.
Associate Administrator for Operations
Federal Aviation Administration
Department of Transportation
Washington, D.C. 20590

WHITE, Lawrence K.
Executive Director-Comptroller
Central Intelligence Agency
Washington, D.C.

Headquarters EMPLOYEE BULLETIN

#208

21 May 1969

NATIONAL CIVIL SERVICE LEAGUE CAREER SERVICE AWARDS

1. The National Civil Service League's Career Service Awards Program is one of its major projects in its drive to bring about a healthy, dynamic public personnel system--a system able to deal constructively with the flood of demands pressing today on the public service. The League presents ten annual Career Service Awards to promote excellence in Government service, to recognize exceptional achievement, and to encourage the best young minds in America to consider national service as a career.


2. This year ten outstanding Government servants have been chosen to receive the National Civil Service League Career Service Award, one of whom is Colonel Lawrence K. White, USA (Ret.), Executive Director-Comptroller. In nominating Colonel White, the Director of Central Intelligence said in part, ". . . if ever a man has left a lasting mark on an organization, 'Red' White has . . . he was the principal architect of the Agency's management structure, and having designed it, he built it No man of CIA has made a greater or what will be a more lasting contribution"

3. So that all employees may learn of the truly outstanding background and career progression of Colonel White, the following biographical information is presented:

Colonel White enjoyed a long and successful career in the Army before entering the field of intelligence in 1947 and received the following military honors: Distinguished Service Cross, Silver Star Medal, Legion of Merit with Oakleaf Cluster, Bronze Star Medal with Oakleaf Cluster, Navy Commendation Ribbon, Purple Heart, American Defense Service Medal, American Campaign Medal, Asiatic Pacific Campaign Medal with two Bronze Battle Stars, Philippine Liberation Ribbon with Bronze Battle Star, and the Combat Infantry Badge. The honors and decorations given to him for meritorious service and bravery during World War II and

the high esteem in which he is held in the Central Intelligence Agency and the United States intelligence community are evidence that "Red" White has a position of prominence among men and women who have made unique contributions to the maintenance and strengthening of our national security.

Colonel White began his career in intelligence with the Central Intelligence Group, a predecessor organization of CIA. During the period 1947-1952, he filled a series of increasingly responsible positions involving organization and reorganization



STATINTL

outstanding success in his early assignments led to his appointment as Deputy Assistant Director of the Office of Operations in December 1950. He served as second in command of this world-wide activity until his highly developed executive talents were required in the Agency's Administrative Directorate. He served as Assistant to the Deputy Director for Administration from 1952 until 1954 when he was appointed by Allen W. Dulles, then Director of Central Intelligence, as Deputy Director for Administration--a position now designated as Deputy Director for Support. In July 1965 Admiral Raborn, the Director of Central Intelligence at that time, appointed Colonel White as Executive Director-Comptroller, the Agency's top executive-management position which had been created in 1962.

DISTRIBUTION: ALL EMPLOYEES

**NATIONAL
CIVIL SERVICE
LEAGUE**

1028 CONNECTICUT AVENUE, N.W.
WASHINGTON, D. C. 20036

(202) 659-4442 *4214*

HERE'S YOUR EARLY EDITION...

of facts about the 15th Career
Service Awards Banquet and Dance...
material that will help you bring
off a smashing success for your
winner, your agency and the Career
Awards Program.

Bring your questions; we look forward
to getting acquainted with you
at the luncheon next Monday, April
28, at the Brookings Institution,
12 noon.

April 21, 1969

Ada Kimsey